

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT OF THE CLERK & TECHNICAL OFFICER

COYCHURCH CREMATORIUM JOINT COMMITTEE

FRIDAY 2ND DECEMBER 2011

AUDIT INSPECTION

1. Purpose of the Report

- 1.1 The purpose of the report is to inform the Joint Committee of a recent internal audit of the administration processes within the Crematorium.

2. Background

- 2.1 An audit review of the Crematorium was undertaken as part of Bridgend County Borough Council's 2011/12 Annual Internal Audit Plan. The objective of the audit was to provide assurance to the Joint Committee that satisfactory internal controls are operating at the Crematorium.

3. Current Situation/Proposal

- 3.1 Based on an assessment of the strengths and weaknesses of the areas examined, the audit concluded that the effectiveness of the internal control environment is classed as 'reasonable'. This overall opinion is based on the identification of risks in some areas of the system, which although not substantial in nature could compromise the overall control environment. Action is considered necessary to avoid potential exposure to significant risks.

- 3.2 Coychurch Crematorium has responded to comments raised and has already made minor adjustments to current practices. A copy of the Audit Report is attached as **Appendix 1**.

4. Effect upon Policy Framework and Procedure Rules

- 4.1 There are no effects.

5. Equalities Impact Assessment

- 5.1 Bridgend Council's Equalities Impact Toolkit has been utilised, which indicates that the audit review will have no impact on specific equality groups and disability duties.

6. **Financial Implications**

6.1 There are none.

7. **Recommendation:**

7.1 The Joint Committee is recommended to note this report.

Richard Fletcher
CLERK AND TECHNICAL OFFICER
2nd December 2011

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Background Papers: Equalities Impact Assessment Toolkit